

**COUNCIL WORK SESSION
CITY OF COLUMBIANA, ALABAMA
Tuesday November 24, 2015**

The City Council of the City of Columbiana, Alabama met for a Work Session in the City Hall Conference Room, Tuesday, November 24, 2015. Mayor Handley called the meeting to order at 6:00 pm.

Present:

Council member Leslie Whiting	Council member Barbara Moore
Council member Ricky Ruston	Council member Kim King
Council member Ouida Mayfield	Mayor Stancil Handley

Absent:

None – A quorum present.

After calling the meeting to order, Mayor Handley asked to reorder some of the items on the agenda. Everyone in attendance was in agreement to allow items to be moved around as needed. Below are the items in the order that they were discussed.

Mildred Street Curbing Request – Mrs. Owen

There was discussion about the water problems brought to Council by Mrs. Owen during the previous Council meeting. Following the meeting, the Mayor, Council member Whiting and other City employees drove by Mrs. Owen's house during a significant rain event in an attempt to identify flooding as reported by Mrs. Owens. No problems were seen during the event.

Per the engineer's request; the ditch at the corner of Mildred and Jefferson was widened and cleaned and the inlet has been cleaned and checked regularly. No further action will be taken by the Council at this time. Council member King will contact Mrs. Owen to give her an update.

Mobile Office Trailer – Mundy Motor

Approximately 1 year ago the Council authorized Mundy Motor Company to place a temporary office trailer on a rented lot in order to relocate his business to Columbiana. This was done to allow time to transition the business into a permanent location. Mayor Handley asked Chris Mundy to share his plans regarding a permanent building with the Council. Chris explained that he was looking at 2 different potential permanent locations. He is also looking to add an additional product line. One of the potential locations will not be available until February and Chris asked if the Council would grant an extension for his business to remain in the temporary trailer until he can relocate into his permanent location. After much discussion, the Council asked City Clerk Mark Frey to place a 6 month extension onto the Consent agenda for next week's Council meeting.

Tax Earmarking Discussion

Mayor Handley noted that the one cent sales tax increase ordinance had passed at the last Council meeting, but this is an opportunity to discuss if there is a need to earmark a portion of these funds for a specific project. The council discussed the approximate amount the tax will be bringing in as well as other earmarked funds that are currently unavailable – such as the Cemetery Fund. The Council decided not to move forward with the earmarking discussion as all expenditures are approved by Council in each year's budget.

Bentley Chainsaw Abatement

City Clerk Mark Frey gave an update on the Bentley Property Abatement. After discussion about the timeline and circumstances beyond the owner's control; the Council asked to administratively delay the destruction for another 6 months. With this delay, the Council wants to convey that this will be the final delay in the process. In 6 months the property will be declared removed from the abatement list or the demolition of the property will be ordered.

One Time Pay Increase

City Clerk Mark Frey stated that the approximate cost for this one time pay increase will be approximately \$14,500. After a very short discussion, the Council asked City Clerk Mark Frey to place a one-time pay increase on the agenda for the next Council meeting.

ClasTran FY2016 Funding Request

ClasTran sent a letter requesting \$6000 in funding for the 2016FY. This includes \$1800 in administrative fees for managing the Trolley funding grant. The Council asked the City Clerk to prepare a resolution for the upcoming Council meeting and to have a blank so that the resolution can be filled in with the amount.

Columbiana Personnel Handbook – Discussion: definition of “immediate” family

There are 2 different definitions of immediate family within the City of Columbiana's Personnel Rules and Regulations. After much discussion, the Council asked the City Clerk to prepare an Ordinance to amend the handbook so that the definition of Section 4 (k) should be replaced with the definition of Section 8: Spouse, Child, Step-child, Parents (including in-laws), step-parents, Siblings (including in-laws), step-siblings (including in-laws), Grandparents, Grandchildren, Or any person who is a legal dependent of the employee.

Merit Raise Procedure for employees

There was discussion about how merit raises are presented to the Council by the Department Head. The Council doesn't want to make any changes at this time.

Park & Rec Financial Report Procedures

There was some discussion about the need to have a Park and Rec Board in place or perhaps a part time Park and Rec Director that can help give some oversight for the leagues. There was discussion about having the different leagues allow their books to be reviewed by the City once per month in an effort to be more

transparent. The Council wants to place this on the agenda for the next work session.

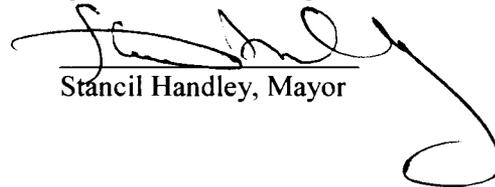
Mayor Handley asked to discuss 2 additional items during this meeting which was approved by all Council in attendance.

- The Central Alabama Bee Keeping Association would like to rent the rec building on a monthly basis for half the normal fee. This consideration would be due to the Association committing to monthly rentals for their meetings. The Council asked the Mayor to get with this group and have them look at the building and then they can consider this at a future meeting.
- The building across the street is up for sale and it is a perfect location to have as additional meeting and storage space. This building can also be sold in the future if not needed. After some discussion, the Council asked the Mayor to talk to the bank and get a price so that they can consider this purchase in the near future.

ADJOURNMENT

There being no further business, Council member Ruston made the motion to adjourn and Council member Whiting seconded the motion which was followed by a vote of members present to adjourn. Mayor Handley declared the meeting adjourned at 4:30 p.m.


J. Mark Frey, City Clerk


Stancil Handley, Mayor

