

**REGULAR COUNCIL MEETING  
CITY OF COLUMBIANA, ALABAMA  
January 19, 2021**

The City Council of the City of Columbiana, Alabama met in a Regular Session in the Council Chambers of Columbiana City Hall at 6:00 p.m. on Tuesday, January 19, 2021. Mayor David Mitchell called the meeting to order and asked City Clerk, Charlene Tucker, to call roll after the invocation and pledge.

**Present:**

Council Member Karen Lilly  
Council Member Vickie Mizzell  
Council Member Ricky Ruston

Council Member Ashley Phillips  
Mayor David Mitchell

**Absent:**

Council Member Kim King

The Mayor declared that a quorum was present.

**Consent Agenda**

- A. Approval of Minutes 1-5-21 Regular Council Meeting
- B. Approval of Minutes 1-12-21 Council Work Session

Council Member Ruston made a motion to approve the consent agenda as presented, which was seconded by Council Member Phillips and followed by a unanimous show of hands vote of all members present. The Mayor declared the motion carried.

**Department Head Reports**

**Police – Jeff Bowers reported the following:**

- We currently have no on the job injuries
- We are currently on course with our 2021 budget.
- We are currently one to one ½ officers down. (Action plan is to hire at least one new officer ASAP to fill in the open gaps).
- Our new vehicle should arrive by the end of January and be on the road sometime in Feb/ March
- We have issued out new laptops, PBT (Portable Breath Tester) and gloves. Training for our AED will be held on 01/26/21. They will be issued at that time.
- Training for 2021 APOST hours starts 01/26/21 with CPR / AED training being held at Columbiana Police Department.
- We have recently purchased 11 new laptops, 12 PBT (portable breath test), 13 AED (automatic defibrillators) and 1 smart board, as well as several cases of gloves and cleaning items. All items were purchased using Cares Act funding.

- As we welcome in the New Year our Officers are focused on traffic control as well as property crimes. We ask for everyone to be aware of your speed coming through town and please Don't Drink and Drive. We want everyone to have a safe and happy 2021.

**Administration** – Charlene Tucker reported the following:

- No reports of safety issues. Continue to clean/sanitize due to COVID-19.
- December 2020 budget – 9% under budget in revenues and 15% under budget in expenses.
- Fully staffed with 3 full time positions and 1 part time position.
- City Clerk and Assistant City Clerk attending certified clerk training in February.
- No money has been spent from the 10 Cent Gas Tax. The city paving project through Shelby County should start this summer.
- City Hall needs to be updated. No repairs are needed at this time.

**Public Works** – Allen Reynolds reported the following:

- No injuries during this fiscal year.
- At this time our current budget is on track.
- We are currently down two employees in sanitation and three employees in street.
- We are in need of two ¾ ton pick-up trucks long wheelbase for the sanitation department.
- Some of our equipment is in need of replacement and some are in need of repairs.
- We have monthly training meetings.
- We are in desperate need of a shop and office building to work on equipment and vehicles.
- We have received all of our Covid care packages. All items were purchased using the Cares Act funding.
- Paving projects should start this summer.

**Court** – Mayor Mitchell reported the following:

- There has been no lost time due to injuries or other safety issues. Court Staff needs Police Officers at every Court to insure that everything runs smooth and for everyone's safety.
- Court just finished up the year and has already rolled over to 2021.
- Court has received all Covid-19 supplies. Court will be prepared for the first court date in January, and future court dates, to insure everyone's well-being and safety.
- The new phone answering service is up and running.
- The next court will be held on January 26, 2021 @ 2:00pm
- Court has released all debits in the Municipal Intercept for the year 2021. We are hoping by doing this early we will get to collect more money this year.
- The kiosk is up and running now. We have it in the lobby during the day. At night it will be moved downstairs to the Police Department for payments after hours.
- We are still working on the laptop software so we can start the virtual hearings at the jail.

Mayor Mitchell Introduced:

**RESOLUTION 01-21-03  
ADOPTING NEW CITY PAY GRADES & PAY SCALE**

WHEREAS, the Columbiana City Council recognizes the need to stay competitive in hiring new employees, and

WHEREAS, the Columbiana City Council also recognizes the need to maintain current employees, and

WHEREAS, the Columbiana City Council received a recommendation from the Policy and Personnel Committee to update the City’s pay grades and pay scale.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Columbiana that the City Council hereby adopts the attached pay grades and pay scale, to be effective on the next payroll.

THEREUPON Council Member Ruston moved and Council Member Mizzell seconded the motion that said resolution be given vote, and said resolution passed by roll call vote of all members of the Council present, and the Mayor declared the same passed. Results of the vote:

	Yea	Nay		Yea	Nay
Council Member Lilly	<u>X</u>	___	Council Member King	<u>absent</u>	___
Council Member Mizzell	<u>X</u>	___	Council Member Phillips	<u>X</u>	___
Council Member Ruston	<u>X</u>	___	Mayor Mitchell	<u>X</u>	___

Mayor Mitchell Introduced:

**RESOLUTION 01-21-04  
AMENDING THE FY 2021 BUDGET**

WHEREAS, the Columbiana City Council has approved a beginning budget for FY 2021, and

WHEREAS, the Columbiana City Council passed Resolution 01-21-03 to adopt new city pay grade and pay scale; and

WHEREAS, the Public Works Department has a need for a second garbage truck; and

WHEREAS, it is the responsibility of the City Council to approve a budget that is consistent with the revenue and expenditures reflecting their priorities for the City of Columbiana; and

WHEREAS, the expenditures referenced above requires an amendment to the FY 2021 budget.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Columbiana that the City Council hereby amends the Fiscal Year 2021 budget for each department as follows:

	Salary Line Item	FICA Line Item
Street	\$11,365.00	\$1560.00
Sanitation	\$11,365.00	\$1560.00
Police	\$38,595.00	\$6105.00
Senior Center	\$1050.00	\$575.00
Library	None	\$950.00
Fire	\$19,805.00	\$1670.00

Sanitation – \$100,000.00 – Capital Expense Line Item

This also authorizes the City Clerk/Treasurer to update the line accounts listed above for the FY 2021 budget.

THEREUPON Council Member Ruston moved and Council Member Mizzell seconded the motion that said resolution be given vote, and said resolution passed by roll call vote of all members of the Council present, and the Mayor declared the same passed. Results of the vote:

	Yea	Nay		Yea	Nay
Council Member Lilly	<u>  X  </u>	<u>    </u>	Council Member King	<u>absent</u>	<u>    </u>
Council Member Mizzell	<u>  X  </u>	<u>    </u>	Council Member Phillips	<u>  X  </u>	<u>    </u>
Council Member Ruston	<u>  X  </u>	<u>    </u>	Mayor Mitchell	<u>  X  </u>	<u>    </u>

### **Board Reports**

Planning & Zoning Board – an application was presented to subdivide property for a home owner and the final plat for Sector 3, Phase 1 of Springs Crossing was approved. Highpointe will bring their subdivision plans to the board in February. The board is working on updating the planning and zoning ordinance. Ryan Tallie was elected chairman, Kevin McKee was elected vice-chairman and Amy Dixon was elected secretary.

Recreation Board – baseball and softball registration is starting this week. Youth basketball league did not play this year. There was storm damage from the October 29<sup>th</sup> storm at Lewis and Bolton field and some bleachers were destroyed at the Sports Complex. This was filed on insurance and repairs will be made.

### **Discussion – EMS District Vote**

Citizens in unincorporated Shelby County will vote on the EMS District on January 26 at the Exhibition Center in Columbiana. Mayor Mitchell will engage in discussions with Southeast Shelby County Emergency Medical and others regarding services in the city.

### **Discussion – Other City Business**

None

### **Mayor’s Report**

- Hosted Shelby County Retail Development Forum at Old Mill Square – January 13
- Industrial Development Forum in Calera – February 10
- Continuing evaluation of alternatives for new Public Work and satellite Fire Station facility
- Evaluating alternatives for demolition of old City maintenance building and construction of a new Main St/OMS parking lot

## Announcements

- Tuesday, January 26<sup>th</sup> EMS District Vote
- Thursday, Friday, & Saturday-Extreme Bulls at Exhibition Center (Doors open at 6:00, Show at 7:30. Tickets available at the door.) This event is half capacity and there is no advance ticket sales.
- Thursday, January 21<sup>st</sup> 6:00pm to 8:00pm Adult Juried Art Exhibit Opening Reception at SCAC (Exhibit January 21<sup>st</sup> to March 4<sup>th</sup>)
- Sunday, January 24<sup>th</sup> 3:00pm to 5:00pm. Helen Keller Art Show Opening Reception at SCAC (Exhibit January 24<sup>th</sup> to February 25<sup>th</sup>)
- February 5<sup>th</sup> Beginner Yoga Workshop at SCAC
- February 26<sup>th</sup> and 27<sup>th</sup> Shelby County Cattlemen's Rodeo. This event is half capacity. There will be advance ticket sales.
- February 27<sup>th</sup> Cowboy Day
- Council Member Mizzell thanked the department heads for thinking of their employees and not their pay while working on the pay scale. She also thanked the department heads for all of their work on the new pay scale.

## Public Comments

Lou Rouviere asked since pay increases were given, does the city have enough revenue to sustain the increases. The mayor responded that, yes, the city's revenues will support this increase. 95% of the city's income comes from sales tax. We can increase our sales tax income by bringing people into the city and supporting local businesses.

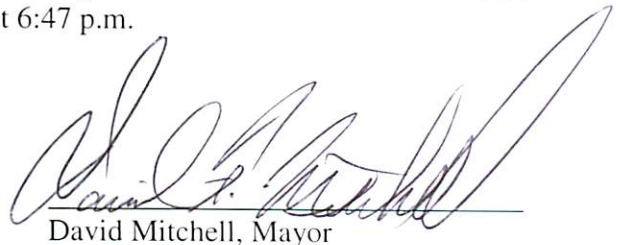
Dale Lucas thanked the mayor and council for approving the new pay scale for employees.

Wanda Bundy asked for an update on the city debt refinancing. The mayor stated that a validation process has to be done through court and our attorneys are working on that, but it could take up to six weeks.

There being no further business, Council Member Phillips moved that the meeting be adjourned which was seconded by Council Member Mizzell. The motion passed by vote of all members of the Council present. Mayor Mitchell declared the meeting adjourned at 6:47 p.m.



Charlene Tucker, City Clerk



David Mitchell, Mayor

