

**ORGANIZATIONAL MEETING
CITY OF COLUMBIANA, ALABAMA
November 2, 2020**

The City Council of the City of Columbiana, Alabama met in an Organizational Session in the Grande Hall at Old Mill Square at 6:00 p.m. on Monday, November 2, 2020. City Clerk Charlene Tucker called the meeting to order. Council Member Elect Ricky Ruston rendered the invocation and Mayor Elect David Mitchell led the Pledge of Allegiance. City Clerk, Charlene Tucker, called roll after the invocation and pledge.

Present:

Council Member Elect Karen Lilly	Council Member Elect Kim King
Council Member Elect Vickie Mizzell	Council Member Elect Ashley Phillips
Council Member Elect Ricky Ruston	Mayor Elect David Mitchell

Absent:

None

The City Clerk declared that a quorum was present.

OATH OF OFFICE SWEARING IN CEREMONY – JUDGE MIKE ATCHISON

Judge Mike Atchison administered the oath of office in the following order:

Mayor David Mitchell
Council Member Karen Lilly
Council Member Vickie Mizzell
Council Member Ricky Ruston
Council Member Kim King
Council Member Ashley Phillips

MAYORS'S COMMENTS

Mayor Mitchell thanked the citizens that voted for him. He stated that he is confident in the council and the responsibility they have been given. He wanted everyone to know that due to COVID-19 exposure at a recent conference, tonight's meeting is limited for in person guests and the meeting is being live streamed. Mayor Mitchell announced that the council meeting that was normally be held tomorrow night will be held immediately following this organizational meeting.

ELECTION OF MAYOR PRO-TEMPORE

Council Member King made the motion and nominated Council Member Ruston as Mayor Pro-Tempore. This was seconded by Council Member Phillips. All members present voted yes and Council Member Ruston abstained. Motion passed.

Introduced by Mayor Mitchell:

ORDINANCE 11-20-01
AN ORDINANCE ADOPTING RULES FOR COUNCIL PROCEDURE

ORDINANCE REPEALING ORDINANCE 11-12-01 AND REPLACING IT IN ITS
ENTIRETY WITH ORDINANCE NUMBER 11-20-01

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBIANA, ALABAMA THAT THE ORDER OF PROCEDURE IN ALL INSTANCES FOR MEETINGS OF THE COUNCIL SHALL BE AS FOLLOWS:

Section 1. That the rules or order of procedure herein contained shall govern deliberations and meetings of the Council of Columbiana, Alabama.

Section 2. Regular meetings of the council shall be held on the following dates: the first and third Tuesday of each month. The council may fix another date or time for a regular meeting by motion at the meeting preceding the change.

Section 3. Special meetings may be held at the call of the presiding officer by serving notice on each member of the council not less than 24 hours before the time set for such special meetings; or special meeting may be held as provided by Section 11-43-50, Code of Alabama, 1975, whenever two council members making the request shall have the right to call such meeting. Notice of all special meetings shall be posted on a bulleting board accessible to the public at least 24 hours prior to such meeting.

Section 4. A quorum shall be determined as provided by Section 11-43-48, Code of Alabama.

Section 5. All regular meetings shall convene at 6:00 o'clock p.m. at City Hall, and all meetings, regular and special, shall be open to the public.

Section 6. The order of business shall be as follows:

1. A call to order
2. Invocation
3. Pledge of Allegiance
4. Roll call
5. Consent Agenda
6. Proclamations, Bid openings and awards
7. Public hearings and consideration of resolutions and ordinances relating to the public hearing.
8. Reports of standing committees
9. Reports of special committees.

10. Reports of officers.
11. Reports of Boards.
12. Resolutions, ordinances, orders and other business.
13. Public comment.

Section 7. No member shall speak more than twice on the same subject without permission of the presiding officer.

Section 8. No person, not a member of the council, shall be allowed to address the same while in session without the permission of the presiding officer.

Section 9. Every officer, whose duty it is to report at the regular meetings of the council, who shall be in default thereof, may be fined at the discretion of the council.

Section 10. Motions shall be reduced to writing when required by the presiding officer of the council or any member of the council. All resolutions and ordinances and any amendments thereto shall be in writing at the time of introduction.

Section 11. Motions to reconsider must be by a member who voted with a majority and at the same or next succeeding meeting of the council.

Section 12. Whenever one or more member shall require it, the “yeas” and “nays” shall be recorded and any member may call for a division on any question.

Section 13. All members of the council shall cast a vote on all motions before the council. No member may abstain unless he or she has a conflict of interest that must be stated and spread upon the minutes.

Section 14. The presiding officer of the council shall decide all questions of order with the right of appeal to the council by any member.

Section 15. The presiding officer of the council may, at his or her discretion, call any member to take the chair, to allow him or her to address the council, make a motion, or discuss any other matter at issue.

Section 16. Motions to lay any matter on the table shall be first in order, and on all questions, the last amendment, the most distant day, and the largest sum shall be first put.

Section 17. All meetings of the council shall be open to the public, except when the council meets in executive session, as authorized by state law.

Section 18. The council may meet in executive session only for those purposes authorized by state law. When a council member makes a motion to go into executive session for an enumerated purpose, the presiding officer shall put the motion to a vote. If the majority of the council shall vote in favor of the motion to go into executive session, the body shall then move into executive session to discuss the matter for which the executive session was called. No

action may be taken in an executive session. When the discussion has been completed, the council shall resume its deliberations in public.

Section 19. A motion for adjournment shall always be in order.

Section 20. The rules of the council may be amended in the same manner as any other ordinance of general and permanent operation.

Section 21. The rules of the council may be temporarily suspended by a vote of two-thirds of the members present.

Section 22. The chairman of each respective committee, or the council member acting for him or her, shall submit or make all reports to the council when so requested by the presiding officer or any member of the council.

Section 23. All ordinances, resolutions or propositions submitted to the council which require the expenditure of money shall lie over until the next meeting; provided, that such ordinances, resolutions, or propositions may be considered earlier by unanimous consent of the council; and provided further, that this rule shall not apply to the current expenses of, or contracts previously made with, or regular salaries of officers, or wages of employees of the city.

Section 24. All officers or employees of the City of Columbiana shall, when requested, attend all meetings of the council and shall remain in the council room for such length of time as the presiding officer may direct.

Section 25. No ordinance or resolution of a permanent nature shall be adopted at the meeting at which it is introduced unless unanimous consent is obtained for the immediate consideration of such ordinance or resolution, such consent shall be by roll call and the vote thereon spread on the minutes.

Section 26. Robert’s Rules of Order is hereby adopted as the rules of procedure for this council in those situations that cannot be resolved by the rules set out in this ordinance.

Section 27. This ordinance shall go into effect upon the passage and publication as required by law.

THEREUPON Council Member King moved and Council Member Mizzell seconded the motion that said resolution be given vote, and said resolution passed by a vote of all members of the Council present, and the Mayor declared the same passed.

	Yea	Nay		Yea	Nay
Council Member Lilly	<u> X </u>	___	Council Member King	<u> X </u>	___
Council Member Mizzell	<u> X </u>	___	Council Member Phillips	<u> X </u>	___
Council Member Ruston	<u> X </u>	___	Mayor Mitchell	<u> X </u>	___

APPOINTMENT OF COMMITTEES

Mayor Mitchell recommended the following appointments to committees:

- Finance Committee: Council Member Ruston, Council Member Phillips and City Clerk Charlene Tucker
- Personnel & Policy Committee: Council Member King, Council Member Mizzell and Department Heads
- Public Safety Committee: Council Member Mizzell, Council Member King, Police Chief and Fire Chief
- Public Works Committee: Council Member Phillips, Council Member Lilly, Street/Sanitation Department Head and Environmental Department Head

Introduced by Mayor Mitchell:

RESOLUTION 11-20-02 CONTINUING SERVICE OF MUNICIPAL EMPLOYEES

WHEREAS, the City of Columbiana wishes to continue the service of all current administrative personnel and municipal employees in their respective duties; and

WHEREAS, the City Council of the City of Columbiana would like to continue employment of said employees at their current salaries; so

THEREFORE BE IT RESOLVED, that the Mayor and City Council of the City of Columbiana, authorizes the continuation of the current municipal administrative personnel and municipal employees at current salaries.

THEREUPON Council Member Mizzell moved and Council Member Lilly seconded the motion that said resolution be given vote, and said resolution passed by a unanimous show of hands vote of all members of the Council present, and the Mayor declared the same passed.

Introduced by Mayor Mitchell:

RESOLUTION 11-20-03 RATIFYING THE USE OF CURRENT DEPOSITORIES

WHEREAS, the City of Columbiana wishes to ratify the use of the following depositories: Regions Bank, Renasant Bank, First US Bank and Bryant Bank.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Columbiana that the Council hereby authorizes the City Clerk/Treasurer to continue using listed depositories for City of Columbiana municipal funds.

THEREUPON Council Member Ruston moved and Council Member Lilly seconded the motion that said resolution be given vote, and said resolution passed by a unanimous show of hands vote of all members of the Council present, and the Mayor declared the same passed.

Introduced by Mayor Mitchell:

**RESOLUTION 11-20-04
AUTHORIZING CITY OFFICIALS TO
EXECUTE FINANCIAL DOCUMENTS**

WHEREAS, the City of Columbiana wishes to designate certain city officials who will be authorized to execute financial documents on behalf of the City,

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Columbiana that the Council authorizes Mayor David Mitchell, Mayor Pro Tempore Ricky Ruston and City Clerk Charlene Tucker, as city officials authorized to sign checks on behalf of the City of Columbiana.

THEREUPON Council Member Ruston moved and Council Member Phillips seconded the motion that said resolution be given vote, and said resolution passed by a unanimous show of hands vote of all members of the Council present, and the Mayor declared the same passed.

Introduced by Mayor Mitchell:

**RESOLUTION 11-20-05
APPOINTING THE CITY CLERK/TREASURER**

BE IT RESOLVED by the City Council of the City of Columbiana, Alabama, at its organizational meeting on November 2, 2020, as follows:

That Charlene Tucker be and is hereby appointed to serve as City Clerk and Treasurer of the City of Columbiana for a term that runs concurrent with the present administration's term, at the same rate of compensation and benefits as is presently in place, except that from time to time said compensation and benefits may be adjusted as City Council considers pay and benefit matters.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Columbiana that the Council appoints Charlene Tucker as City Clerk/Treasurer.

THEREUPON Council Member Ruston moved and Council Member Lilly seconded the motion that said resolution be given vote, and said resolution passed by a unanimous show of hands vote of all members of the Council present, and the Mayor declared the same passed.

Introduced by Mayor Mitchell:

**RESOLUTION 11-20-06
APPOINTING THE CITY JUDGE**

BE IT RESOLVED by the City Council of the City of Columbiana, Alabama, at its organizational meeting on November 2, 2020, as follows:

That Mike Atchison be and is hereby appointed to serve as City Judge of the City of Columbiana for a term that runs concurrent with the present administration's term, at the same rate of compensation as is presently in place, except that from time to time said compensation may be adjusted as City Council considers pay matters.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Columbiana that the Council appoints Mike Atchison as City Judge.

THEREUPON Council Member Ruston moved and Council Member Mizzell seconded the motion that said resolution be given vote, and said resolution passed by a unanimous show of hands vote of all members of the Council present, and the Mayor declared the same passed.

There being no further business, Council Member King moved that the meeting be adjourned which was seconded by Council Member Phillips. The motion passed by vote of all members of the Council present. Mayor Mitchell declared the meeting adjourned at 6:18 p.m.



Charlene Tucker, City Clerk



David Mitchell, Mayor

